



# Guidelines for the Use of Club Facilities

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## Principles

In 2007, due to anti-social behaviour and damage to the clubhouse when hired out for private night functions, the Applecross Junior Football Club (AJFC) put in place restrictions on private functions. This was consistent with the AJFC's good neighbour policy.

With the installation of the training lights, the AJFC has incorporated the lights with club facilities hiring within the context of its good neighbour policy.

These conditions are consistent with commitments given to the City of Melville (Council) as part of securing training lights at Gairloch Oval and with Council bylaws for the use of the Council's oval in conjunction with the clubhouse and/or the lights.

## Policies and Procedures

### ***Applications for Hire***

- An application must be made using the Use of Facilities Application Form, which the applicant must submit to the Club's Grounds officer.
- An application for private hiring of facilities must articulate if the applicant requires:
  - the Clubhouse;
  - the lights; or
  - both.
- If the applicant intends using Gairloch Oval, the applicant must seek the permission of the Council.
- The applicant must provide an undertaking that the lights will be switched off and/or the Clubhouse will be vacated by 7pm (as applicable).

### ***Use of Clubhouse Policies***

- No teenage or youth events (eg 18<sup>th</sup> birthday parties) permitted, day or night.
- No private night functions at the Clubhouse.
- Afternoon/evening private functions to conclude by 7pm.
- Alcohol cannot be supplied without both prior approval from the Council and an appropriate liquor licence, and alcohol can only be consumed in the areas permitted by the approval and licence.
- Smoking in the clubrooms is strictly prohibited.

### ***Fees***

- A fee for the Clubhouse for *ad hoc* hiring is set at \$50 for members of AJFC, \$75 for past members of AJFC and \$100 for the general public (subject to change by the committee).
- AJFC may, at its discretion, seek a deposit at the time of approving hire.

### ***Lights Policies***

- Lights must be turned off by 7pm at all private events, whether in-conjunction with clubhouse hire or separately hired.
- An extra \$25 per function will be charged when the lights are used, either in-conjunction with the Clubhouse or separately.